

Silver Springs Single Family HOA Bylaws:

**Article VIII Section 9. Vice President.** The Vice President shall take the place of the President and perform his duties whenever the President shall be absent or unable to act. If neither the President nor the Vice President is able to act, the Board of Trustees shall appoint some other member thereof to do so on an interim basis. The Vice President shall also perform such other duties as shall from time to time be prescribed by the Board of Trustees.

### **Vice President - Duties & Roles**

Assist with, and attend annual General Membership Meeting on the second Monday of October, or if by resolution of the board, on the first business day following the Columbus Day holiday.

Attend all board meetings.

Uphold Silver Springs Bylaws.

Uphold Silver Springs CC&Rs, [HOA DOCS](#), and AC rules uniformly.

Help recruit new board trustee nominations and committee members.

Maintain secretary and webmaster communication for posting agendas, news, meetings, monthly newsletter, etc.

Provide responsible fiduciary duty to the Association members.

Help direct and guide board in setting goals and taking action.

Interact with committees and community as needed.

Assist with, and attend annual picnic.