

### **CC&R Compliance Committee - Duties & Roles**

All members are to assist with, and attend annual General Membership Meeting on the second Monday of October each year.

All members to attend Board meetings.

Know, understand, and uphold all HOA CC&Rs, Articles, By-Laws, and Architectural Guidelines.

Provide education to the community about required CC&R applications.

Provide community reminders and clarification.

Provide new residents with SSSFHOA website address and HOA DOCS and forms availability.

Routinely tour the neighborhood for variations to CC&R's.

Field concerns from association members and report at Board meetings.

Contact members with violations for the purpose of correction and compliance.

Provide official HOA forms and notice for matters of compliance.

Review and allow for compliance variances as appropriate.

Review and amend Architectural Guidelines with the Architecture committee as required.

Participate in CC&R variance request votes.

Assist with, and attend Annual Picnic.